



# SHIRE OF JERRAMUNGUP

## COUNCILLOR INFORMATION BULLETIN

### AUGUST – 2019

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## 1. DELEGATIONS

### 1.1 EXECUTIVE SERVICES

### 1.2 COMMON SEAL

Use of Common Seal under Delegated Authority

DATE	DOCUMENT TITLE	PARTIES TO DOCUMENT	FILE NO	DEL. OFFICER
20/2/2019	Local Planning Scheme No. 2 Amendment No. 12 Portion of Lot 1208, Borden-Bremer Bay Road, Bremer Bay	Department		Martin Cuthbert
9/5/2019	RFQ 02/19 Waste and Recycling Collection Services contract	Shire of Jerramungup and Cleanaway Pty Ltd		Martin Cuthbert
14/5/2019	Surrender of Lease. Lot 2165 on DP 116373. Tooreburrup Road, Bremer Bay.	Telstra Corporation Limited and Shire of Jerramungup		Martin Cuthbert
14/5/2019	Lease of Crown Land. Lot 2165 on DP 116373. Tooreburrup Road, Bremer Bay.	Telstra Corporation Limited and Shire of Jerramungup		Martin Cuthbert
23/8/2019	RFQ 02/19 Waste and Recycling Collection Service contract with Cleanaway	Shire of Jerramungup and Cleanaway Pty Ltd		Martin Cuthbert
23/8/2019	Deed of Assignment and Variation of Sublease – Portion of Reserve 26384, 7 Mary Street, Bremer Bay	Shire of Jerramungup, Bremer Bay Community Resource and Visitor's Centre Inc, Thuc Huynh, Thuchan Pty Ltd		Martin Cuthbert

### 1.3 WAIVER, GRANT CONCESSIONS OR DEBT WRITE OFF

Up to a maximum of \$500 or Maximum of \$20 in respect to rates and service charges

DATE	OFFICER	DESCRIPTION	PERSONS AFFECTED

#### 1.4 CEO DONATIONS

Approve sundry donations to the value of \$250. In assessing applications for the sundry donations, the assessor must apply the assessment criteria as outlined within Administration Policy 6: Donations

DATE	OFFICER	PERSON/ORGANISATION	DESCRIPTION

## 1.5 PLANNING

Planning application decisions under delegated authority up to 31 July 2019.

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE
26/07/2019	P19-014	Steve Thompson	Patricia Williams		New Patio Construction and retrospective approval for wood shed and Garden Shed	Lot 31 (#170) Short Beach Road, Bremer Bay	Approved	12/08/19
26/07/2019	P19-019	Steve Thompson	Matthew Atkinson		New Construction of timber deck and retrospective approval for water tank	Lot 92 (#151)12/08/2019 Black Rocks Road Bremer Bay	Approved	12/08/2019
Holiday Homes								
19/06/2019	P17-042	Sophie Pocock	Zane Mitchell	Simone Sheree Mitchell	Proposed Change of Use From Office/Shop to Holiday Accommodation	Lot 1(#1) Seadragon Ave Crn Bremer Bay Road Bremer Bay	Approved	03/07/2019
20/06/2019	P17-045	Sophie Pocock	Stacey Peter Francis & Debra Tracy Fluhler	Stacey Peter Francis	Proposed Conversion of a portion of shed to House	Lot 54 (#60) Gneiss Hill Road , Bremer Bay	Approved	1/07/2019
24/06/2019	P17-046	Sophie Pocock	Shire of Jerramungup		Proposed Five (5) Aged and Dependent Persons Dwellings	Lot 3 Garnett Road Cnr Yandil Street, Bremer Bay	Approved	1/07/2019
24/08/17	P17-042	Sophie Pocock	Elise Collins		Proposed Holiday Home	4 Biddy Crescent, Bremer Bay	Paid	19/08/19
04/09/17	P17-045	Sophie Pocock	Byran Bullock & Paula Mclean		Proposed Holiday Home	1 Biddy Crescent, Bremer Bay	Paid	13/08/19
31/08/17	P17-046	Sophie Pocock	Leslie Gambrell		Proposed Holiday Home	38 Margaret Street, Bremer Bay	Paid	07/08/19
22/09/17	P17-048	Sophie Pocock	D Noel		Proposed Holiday Home	126 Short Beach Road Bremer Bay	Paid	30/08/19
20/10/17	P17-052	Sophie Pocock	Kevin Keatley		Proposed Holiday Home	7 Qualup Court, Bremer Bay	Paid	22/08/19
28/09/17	P17-047	Sophie Pocock	Timothy Lipscombe		Proposed Holiday Home	241 Black Rocks Road, Bremer Bay	Paid	19/08/19
06/11/17	P17-053	Sophie Pocock	Michael McManus		Proposed Holiday Home	270 Point Henry Road Bremer Bay	Paid	09/08/19

16/07/18	P18-014	Sophie Pocock	Paul Brown		Proposed Holiday Home	241 Point Henry Road, Bremer Bay	Paid	20/08/19
11/10/18	P18-023	Sophie Pocock	Bryan Bullock & Paul Mclean		Proposed Holiday Home	1 Biddy Crescent, Bremer Bay	Paid	13/08/19
10/09/16	P17-028	Sophie Pocock	Kevin Scamozzi		Proposed Holiday Home	36 McGlade Close, Bremer Bay	Paid	02/08/19
19/10/17	P17-051	Sophie Pocock	David Haines		Proposed Holiday Home	9 John Street Bremer Bay	Paid	05/08/19
16/09/17	P17-024	Sophie Pocock	Colin Mann		Proposed Holiday Home	Lot 795 Freeman Drive Bremer Bay	Paid	07/08/19
09/11/15	P15-032	Sophie Pocock	Bryan Bullock & Paul McLean		Proposed Holiday Home	8 Margaret Street, Bremer Bay	Paid	13/08/19
10/09/16	P17-023	Sophie Pocock	Jaclin Chocchana		Proposed Holiday Home	524 Point Henry Road, Bremer Bay	Paid	27/08/19
20/01/16	P17-040	Sophie Pocock	Christine O'Dea		Proposed Holiday Home	9 Eucla Court, Bremer Bay	Paid	28/08/19
10/09/16	P17-032	Sophie Pocock	Mark Lisk		Proposed Holiday Home	293 Black Rocks Road, Bremre Bay	Paid	30/08/19
08/07/16	P17-038	Sophie Pocock	Brad & Kirsten Skraha		Proposed Holiday Home	1 Mary Street, Bremer Bay	Paid	30/08/19

## 1.6 BUILDING AND DEMOLITION

Building application decisions under delegated authority up to 31 July 2019.

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE
10/07/2019	BP19-038	Janna Cheshire	Anne & Graham Robert McKinlay	Dunkeld Construction	Addition of three bedrooms to an existing dwelling	Lot 161 (#27831) South Coast Highway, Jerramungup	Approved	14/08/2019
17/07/2019	BP19-038	Janna Cheshire	Matthew John Atkinson		New Timber Deck	Lot 92 (#151) Black Rocks Road, Bremer Bay	Approved	12/08/2019
19/07/2019	BP19-041	Janna Cheshire	Kenneth George & Patricia Judith Williams		Construction of Patio	Lot 31 (#170) Short Beach Road, Bremer Bay	Approved	12/08/2019
19/07/2019	BP19-042	Janna Cheshire	Shire of Jerramungup	Allan Shaddick	Roof over entire Caravan Park Site	Site 28 Bremer Bay Caravan Park, Lot 130 (#72) Cuneo Drive Bremer Bay	Approved	14/08/2019
19/07/2019	BP19-043	Janna Cheshire	Lucy Moir	Lucy Elizabeth Carah	Water tank	Lot 38 (#1A) John Street, Bremer Bay	Approved	22/08/2019
01/08/2019	BP19-044	Janna Cheshire	Lyle Cameron		Water tank	Lot 63 Native Dog Road, Bremer Bay	Approved	23/08/2019
16/08/2019	CP19-005	Janna Cheshire	Daniel Hill	Daniel Hill	Construction of gravel crossover	Lot 5 Point Henry Road, Cnr Horse Hill Road Bremer Bay	Approved	21/08/2019
05/07/2019	OP19-002	Janna Cheshire	Dillion Bay Estate Pty Ltd ATF The Dillion Bay Estate Unit Trust		Occupancy permit for Honey Factory and Sales Room	Lot 642 O'Dea Road Bremer Bay	Approved	30/08/2019
11/08/2019	BP16-031	Janna Cheshire	Jamilo Equity Pty Ltd		Extension of Construction of New Two Storey Dwelling	534 Point Henry Road Bremer Bay	Approved	23/08/2019

BUILDING APPROVAL CERTIFICATES AND OCCUPANCY CERTIFICATES

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE
17/07/2019	BAC19-003	Janna Cheshire	Matthew John Atkinson		Retrospective Approval on Water tank	Lot 92 (#151) Black Rocks Road Bremer Bay	Approved	12/08/2019
19/07/2019	BAC19-004	Janna Cheshire	Kenneth George & Patricia Judith Williams		Retrospective approval Wood Shed and Garden Shed	Lot 31 (#170) Short Beach Road Bremer Bay	Approved	12/08/2019
26/07/2019	BAC19-005	Janna Cheshire	Drew Glendon & Jenifer Anne Dawson		Retrospective Approval for ablutions and games room in existing shed	Lot 11 (#171) Point Henry Road Bremer Bay	Approved	12/08/2019
08/08/2019	BAC19-006	Janna Cheshire	Patricia Yvonne Williams		Retrospective Approval for Patio	3b Roderick Street, Bremer Bay	Approved	30/08/2019
16/08/2019	BAC19-007	Janna Cheshire	Stacey Peter Francis & Debra Tracy Fluhler		Retrospective Approval for conversion of a portion of existing shed into a habitable space	Lot 54 (#60) Gneiss Hill Road, Bremer Bay	Approved	30/08/2019



**1.7 APPROVAL TO CONSTRUCT AN ANNEXE OR RELOCATE A PARK HOME**

**Reg 30 (1) (c) Caravan Parks and Camping Grounds Regulations 1997**

<b>LODGED</b>	<b>APPLICATION NO.</b>	<b>OFFICER</b>	<b>OWNER</b>	<b>APPLICANT (If Different from Owner)</b>	<b>DESCRIPTION</b>	<b>ADDRESS</b>	<b>DELEGATED DECISION</b>	<b>DECISION DATE</b>

## 2. COUNCIL RESOLUTION STATUS REPORT

Register of Council resolutions progress report updated 31 August 2019.

COUNCIL RESOLUTIONS						
MEETING DATE	REPORT TITLE	RESOLUTION No.	RESOLUTION	RESPONSIBLE OFFICER	CURRENT STATUS	DATE COMPLETED
20-Feb-2019	Proposed Three Lot Subdivision	OCM190208	<p>That Council, in regard to subdivision application 157375 – Lot 203 Wellstead Road, Bremer Bay, recommend to the Western Australian Planning Commission:</p> <p>A. To only approve the creation of proposed Lot A, leaving proposed Lot B and C as a single lot due to concerns with access and bushfire risk.</p> <p>B. Conditions of approval to include:</p> <p>i) A notification, pursuant to section 165 of the Planning and Development Act 2005, is to be placed on the certificate(s) of title of the proposed lot(s) with a Bushfire Attack Level (BAL) rating of 12.5 or above, advising of the existence of a hazard or other factor. Notice of this notification is to be included on the diagram or plan of survey (deposited plan). The notification is to state as follows:</p> <p>‘This land is within a bushfire prone area as designated by an Order made by the Fire and Emergency Services Commissioner and is be subject to a Bushfire Management Plan. Additional planning and building requirements may apply to development on this land’</p>	MoD	<p>Advice forwarded to WA Planning Commission 21 February, 2019</p> <p>Update received from WAPC:</p> <p><i>The Commission confirms that it has received agreement to extend the period for consideration of the application relating to the above described land and advises that a decision will be deferred, until no later than 30 April 2019 to provide time for the following matter(s) to be resolved:</i></p> <ul style="list-style-type: none"> <li>• Allow time for submission of modified plan for 2 lot conservation lot subdivision, with modified bushfire management plan.</li> </ul>	Ongoing

			<p><i>Council resolved to include the following conditions:</i></p> <p><i>B. ii) Condition: Bushfire Management Plan be amended to retain emergency access to Lots A &amp; B; and</i></p> <p><i>B. iii) Council may consider supporting full 3 Lot subdivision should permanent legal road frontage be provided to proposed Lot B</i></p>			
17-Apr-2019	Supply of hook lift bins – Waste and Recycling	OCM190408	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. ACCEPT the schedule of rates submitted by Cleanaway under the WALGA Preferred Supplier Contract CO02/11 for the provision of hooklift bins for Recycling at the Bremer Bay and Jerramungup Transfer Stations, for a two (2) year period until 31 March 2021, with the option to extend the term for an additional three (3) x twelve (12) month extensions to 31 March 2024 at the Principals discretion; and</li> <li>2. ACCEPT the schedule of rates submitted by Cleanaway under the WALGA Preferred Supplier Contract CO02/11 for the provision of hooklift bins for General Waste at the Bremer Bay and Jerramungup Transfer Stations, for a two (2) year period until 31 March 2021, with the option to extend the term for an additional three (3) x twelve (12)</li> </ol>	CEO	Contracts signed	Ongoing

			month extensions to 31 March 2024 at the Principals discretion.			
15-May-2019	Paperbarks Park Ablution Block Upgrades	OCM190506	<p>THAT Council;</p> <ol style="list-style-type: none"> <li>1. Retain the existing artwork on the front of the Paperbarks Park ablution block and render around the existing artwork;</li> <li>2. Render the new UAT to match the existing building; and</li> <li>3. Engage a local community group to prepare public art for the front of the new UAT</li> </ol>	MoD	Scope of works issued to builder Works commenced early July Works progressing well	Ongoing
19-June-2019	Review of Local Planning Policy 18 – Point Henry Fire Management	OCM190609	<p>THAT Council,</p> <ol style="list-style-type: none"> <li>1. Amend Local Planning Policy No.18 – Point Henry Fire Management Strategy as per the draft policy at Attachment B and in accordance with the recommendations of the Schedule of Submissions at Attachment A of this report.</li> <li>2. Publish a public notice in an official newspaper circulating in the area to notify the public that Council has adopted a revised Local Planning Policy No 18 (in accordance with Schedule 2, Part 2 (4) of the Planning and Development (Local Planning Schemes) Regulations 2015.</li> <li>3. Refer the final version of Local Planning Policy 18 to the Western Australian Planning Commission and the Department of Fire and Emergency Services under clause 4.5.3 of the Guidelines for Planning in Bushfire Prone Areas for approval of the proposed ‘local variations’.</li> <li>4. Receive the Visual Guide for vegetation types in the Shire of Jerramungup as they relate to AS3959 found at Attachment C of this report.</li> </ol>	MoD	Policy Amended Advertising completed Referred to WA Planning Commission	Ongoing

			<p>5. Note the internal procedure establishing the standard for assessing variations to the Fire Control Information Notice as it concerns clause 3 – “Rural Residential Zone – Specific to Point Henry Peninsula” as found at Attachment D of this report.</p> <p>6. Receive the ‘Point Henry Development’ information pack found at Attachment E of this report.</p> <p>7. Forward advice to the DFES Great Southern Regional Office requesting that mitigation standards currently being prepared include reference to applying best practice management techniques when managing recognized weeds and Kwongkan Shrubland, as described in the document “Bremer Bay Point Henry Vegetation Mapping and Management Project”</p>			
19-June-2019	Disability Access Inclusion Plan Review	OCM190612	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. ENDORSES the Draft Shire of Jerramungup Disability Access Inclusion Plan 2019-2024 as presented and attached to this Agenda; and</li> <li>2. ADVERTISE the Draft Disability Access Inclusion Plan 2019-2024 for a period of four weeks and consider any submissions received</li> </ol>	CEO	<p>Advertising commenced</p> <p>Submissions will be brought back to Council for final adoption</p> <p>To be presented to August 2019 OCM for adoption.</p> <p>Adopted by Council, accepted by Disability Services.</p>	Completed
17-July-2019	Significant Matter Raised in 2017/2018 Audit	OCM190705	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. RECONFIRMS its acceptance of the Auditor’s Management Report for the year ended 30 June 2018 supplied by Council’s Auditor, Mr Russell Harrison of Lincolns Accountants and Business Advisors.</li> <li>2. NOTES the following matter is identified as significant by the Auditor;</li> </ol>	DCEO	<p>Report published on Council Website</p> <p>Report submitted to Minister</p>	Completed

			<ul style="list-style-type: none"> <li>The Operating Surplus Ratio has been below the DLGSCI standard for the past 3 years.</li> </ul> <p>3. ACCEPTS the Report prepared under section 7.12A(4)(a) of the Local Government Act 1995 acknowledging the significant matter.</p> <p>4. NOTES the Shire has breached section 7.12A(4)(b) of the Local Government Act 1995 by not forwarding the report to the Minister within 3 months of receiving the Auditor's Report for 2017/2018.</p> <p>5. AUTHORISE the Chief Executive Officer to forward the report to the Minister for Local Government.</p> <p>WITHIN 14 days after a local government gives a report to the Minister under subsection (4)(b), the Chief Executive Officer must publish a copy of the report on the Shire of Jerramungup's website.</p>			
17-July-2019	Adoption of 2019/2020 Annual Budget	OCM190706	That Council adopt the Budget for the year ended 30 June 2020	DCEO	Budget Adopted	Completed
17-July-2019	Information Statement Review	OCM190708	That Council ADOPT the Shire of Jerramungup 2019/2020 Information Statement as presented and attached to this agenda and publish in accordance with the Freedom of Information Act 1992, subject to the following amendment; The Lower Great Southern Economic Alliance to be added to 'Working Parties, Sub-Committees and Consultative Groups'.	CEO	Information Statement adopted and published	Completed
21-August-2019	Proposed 2019 Electoral Boundary Changes Objection	OCM190809	That COUNCIL: 1. Formally lodge an objection to the Western Australian Distribution Commission on the	CEO	Objection Lodged	Ongoing

			<p>proposed electoral boundary change for the Shire of Jerramungup to move from the Albany District to the Roe District;</p> <p>2. Supports maintaining the current State Electoral Boundaries within the South West Region.</p>			

### 3. CEO MEETINGS OF SIGNIFICANCE

MEETING DATE	LOCATION	DEPARTMENT	PURPOSE
20 August 2019	Jerramungup	Arbor Guy	Catch up with Guy Badger regarding MAF works.
22 August 2019	Bremer Bay	Jerramungup & Bremer Bay Medical Centre	Meeting with Dr Gemma Yardley
22 August 2019	Jerramungup	Curtin University	Meeting with Professor Simon Forrest, Dr. Bryn Roberts (Nowanup Project Officer) to discuss developments at Nowanup
27 August 2019	Bremer Bay	First Health	Meeting with Chris Swartz
27 August 2019	Bremer Bay	Wauters and H & H Architects	ILU start up meeting
28 August 2019	Jerramungup	DFES	Meeting with Mark Bowen (Superintendent Bushfire Risk Management)
29 August 2019	Jerramungup	GSRAG	Meeting
29 August 2019	Jerramungup	WA Local Government Elections	Meeting with Christine Peterson – Returning Officer
30 August 2019	Jerramungup	WALGA	Meeting - Great Southern Zone of WALGA
2 September 2019	Gnowangerup	Great Southern Housing Initiative	PCG meeting
3 September 2019	Jerramungup	Venture Consultants	Meeting with Russell Barnett regarding Minerals Projects Socio-economic Impact Assessment
4 September 2019	Albany	Wauters and H & H Architects	ILU contract signing
15 August 2019	Mt Barker	South Coast Alliance	South Coast Alliance Strategic Workshop
11 August 2019	Jerramungup	Great Southern Regional Operations Advisory Committee	Fire meeting.